



COFFS HARBOUR REGIONAL LANDCARE INC

ABN: 33917626628

1/27 Park Ave, Coffs Harbour
POSTAL: P.O. Box 1730, Coffs Harbour NSW 2450
PHONE: (02) 6651 1308
E-MAIL: chrl@coffslandcare.org.au WEB: www.coffsharbourlandcare.org.au

Office use:
Date paid:
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Receipt No:
.....
Approved:
.....

MEMBERSHIP FORM 2017-18

Family name: _____ Given name: _____

Worksite _____ Site Contact Person: _____

Address: _____ P/Code: _____

Phone : _____ (h) _____ (mob)

Email: _____

Emergency Contact: _____ Phone: _____

Do you wish to receive CHRL's quarterly newsletter by email? Yes/No

I accept and agree to abide by Coffs Harbour Regional Landcare's code of conduct (see reverse of this form)

Signature: _____ Date: _____

Membership Fee Due: \$5 per person

Medical & Other Information

1. Do you have any known medical restrictions that may affect your volunteering tasks or that may affect other volunteers? Yes/No

If yes, please provide details: _____

2. Are you taking any medication that may be important for us to know about? Yes/No

If yes, please provide details: _____

3. Do you have any known allergies? (eg. bee stings) Yes/No

If yes, please provide details: _____

4. Do you hold a current First Aid Certificate? Yes/No Expiry date: _____

5. Do you have any particular skill/interests that may be of benefit to CHRL and would you be willing to use these skills to assist CHRL in any capacity? Yes/No

Skills/Interests: _____

N.B. Please be aware that if you intend to conduct on-ground work you will need to work on an approved CHRL worksite and be given a Work Health & Safety induction for that site by the Land manager. If you are unsure please contact the Landcare Officer at CHRL.

All members are welcome to attend CHRL general meetings which are held quarterly at the CHRL Office. Thank you for your interest in volunteering with Coffs Harbour Regional Landcare



Coffs Harbour Regional Landcare Inc

Code of Conduct

All members and staff of, and volunteers with Coffs Harbour Regional Landcare will:

- Actively support the objectives of the organisation
- Respect and comply with all the organisation's policies and procedures
- Behave with integrity and honesty in a way that upholds the reputation of the organisation
- Work within the boundaries of their respective position descriptions (staff)
- Work according to the procedures set out in the Volunteer Manual (volunteers)
- Always act with sufficient care to ensure the safety of all, including your own
- Treat everyone with respect and courtesy and without harassment
- Maintain confidentiality and always use appropriately any information obtained whilst undertaking activities on behalf of Coffs Harbour Regional Landcare – even after leaving the organisation
- Disclose and take steps to avoid any conflict of interest
- Use resources and equipment in a safe and appropriate manner
- Speak publicly (including to media) on Landcare matters only in accordance with the Coffs Harbour Regional Landcare Media Relations Policy
- Participate in meetings and training as required
- Perform assigned duties as well as possible taking into account your skills, experience, qualifications and position
- Request assistance when needed to undertake an activity competently
- Comply with lawful and reasonable requests
- Act in accordance with all applicable Australian laws
- Not provide false or misleading information
- Not be under the influence of alcohol or drugs while undertaking assigned duties
- Adhere to all work health and safety procedure and practices of the organisation
- Adhere to all accounting procedures and practices of the group
- Conduct themselves in a politically neutral manner while acting on behalf of or in relation to Coffs Harbour Regional Landcare.